

<b>Governors</b>	
Claire Baker	Rebecca Humphreys
Linette Avery	Claire Kendall
Tony Callcut	Ewa Ziubryniewicz
John Garrigan	
<b>In Attendance:</b>	
Clerk – Sue Howard	

## Minutes

<b>Welcome:</b> Vice Chair Linette Avery welcomed everyone to the meeting in the absence of Chair, Claire Baker	
<b>Apologies:</b> Apologies were accepted from Claire Kendall, Ewa Ziubryniewicz and Claire Baker	
<b>Declaration of Business Interests:</b> No declarations of interest were declared at this point	
N19.17	<b>Minutes of previous meeting</b> The Minutes of the previous meeting held on 15 March 2017 were approved and signed by the Vice Chair, Linette Avery in the absence of the Chair. These were made available to the Board via the google drive.
N20.17	<b>Matters Arising</b> .1 <b>7.17</b> To be carried forward – Interviews are being held shortly regarding vacant posts at Bearness and Hennock. Following these appointments, updated staffing structures will be prepared for the Governors ready for the new Academic Year.  .2 <b>16.17</b> To be carried forward in the absence on Claire Baker – Clerk to contact CB to chase and advise Governing Board.  .3 <b>17.17</b> Governor Statement of Principles is now available on google drive.
N21.17	<b>Procedural</b> .1 <b>Safeguarding</b> Safeguarding Lead Governor Claire Baker absent – Clerk to contact to obtain report and forward to Governors.  .2 <b>Annual Cycle Items for Summer Term</b> The success and impact of the individual School Improvement Plans is evaluated and measured Through the Quality of Teaching, Leadership, Behaviour & Safety and Achievement. The same areas are within the MAT Improvement Plan and the plans all feed into each other. <b>Action – Governors are asked to review the School Improvement Plan for Hennock and Bearness, available on the google drive for the next meeting.</b>
N22.17	<b>Strategic</b> The Executive Principal had prepared a report for the Governors prior to the meeting. This included items on; <ul style="list-style-type: none"> <li>• Attendance</li> <li>• Pupil Numbers</li> <li>• Standards and Quality of Teaching</li> <li>• Staff, Training and Professional Development</li> <li>• Safeguarding</li> <li>• School and MAT Improvement</li> </ul> The Board asked various questions to clarify figures and data relating to attendance and standards of pupils. Within the report, it detailed that a Safeguarding Audit was recently carried

	<p>out at Landscope School, part of the Totnes Hub, by Babcock and the school was assessed in 6 key areas. The reports have been passed onto all Heads of School to ensure similar practice and continuity across all the schools within the Trust. Similar Audits have been arranged for Bearnas and Harbertonford for 19 June 2017. Governors will be updated on the results from these.</p> <p>The Governors enquired regarding the amount of £2k from the Hennock PTFA that was donated for IT equipment in the school. JG said that parents believe this not to have been spent and are interested to know why. <b>Action TC to advise Governors</b></p> <p>The Governors were advised that the Directors are reviewing the current Scheme of Delegation. Local Governing Boards will be consulted on the draft for their views before final version is produced.</p>
N23.17	<p><b>Training</b> The Clerk reminded the Governors of their logon for Babcock Governor Support online. The Trust training budget is now restricted for the rest of this academic year, but there are some free of charge courses available as we subscribe to Babcock Governors Services. To let Clerk know if they are interested in a course.</p>
N24.17	<p><b>Monitoring</b> No Monitoring visits have been carried out by Governors. TC and the Clerk explained about the Link Governors Monitoring system that is carried out by the Totnes Hub Local Governing Board.</p> <p>Newton &amp; Teign Governors are keen to carry out Monitoring but would appreciate some guidance, perhaps in the form of shadowing the Totnes Governors or attending a learning walk at one of their schools. <b>Action – TC and Clerk to liaise and provide governors with sample template monitoring forms and advice on visits.</b></p>
N25.17	<p><b>Policies for Approval</b> .1 Intimate Care – Approved</p>
N26.17	<p><b>Dates of future meetings</b> Dates of future meetings were confirmed as: 28 June 2017 – Bearnas 27 Sept 2017 – Hennock 29 Nov 2017 - Bearnas</p>

**Meeting Closed 7.40pm**

**Signed as approved copy by Vice Chair – Linette Avery**

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**Date 26.6.17**