

Newton and Teign Federation Governing Body

Barnes Voluntary Primary School
Hennock Community Primary School

FGM 5

Date/Time: 25th May 2016 - 6pm to 8.00pm

Meeting Location: Hennock Primary School

Attendees	Initials		Attendees	Initials	
Nicky Dunford	ND	Headteacher	Rebecca Humphreys	RH	Staff Governor (B)
Linette Avery	LA	Co-Opted Governor	Claire Kendall	CK	Parent Governor (H)
Anna Wilk	AW	Parent Governor (B)	Emma Oliver	EO	Co-Opted Governor
Claire Baker	CB	Parent Governor (B)			

Apologies	Initials
Emma Oliver	EO
Linette Avery	LA

In Attendance	Initials	Capacity
Sue Howard	SH	Clerk

Minutes to:
Governing Body
Apologies

Agenda

1 Welcome & Apologies 2 Declaration of Business/pecuniary interests 3 Minutes of previous meeting 14 th March 2016 4 Matters Arising 5 Discuss HT report and raise questions on pupil performance data 6 Part II items 7 Agree process for appointing temporary chair and vice chair for next year 8 Appointment of new Staff Governor 9 Replacement for Alan Smith 10 Review and reset the Vision for the school, celebrate progress made over the academic year 11 Academy Update		
1	1.1	Welcome to new clerk, Sue Howard, new staff governor Rebecca Humphreys and other Governors present. Apologies received from LA and EP. CK elected to be temporary chair for this

		evenings meeting, all in favour	
2	2.1	No declarations of Business/Pecuniary Interest	
3	3.1	Minutes of meeting FGB 14 th March 2016 Part 1 approved and signed by chair CK. Part II distributed to those present, approved and signed by chair CK. Clerk then retrieved all copies to destroy.	
4	4.1	Bearnes Admission Policy ratified by governors present. Bearnes has been asked to be an Inclusion HUB for other schools. Governors have reviewed the Inclusion Hub update that was provided as a supporting document. Will be an ongoing item. Budget report provided to governors for review prior to the meeting, no immediate questions	
5	5.1	ND produced a HT report for the governors and this was reviewed in detail and discussed by those present. With staff Governor RH, governors discussed the SEND report for Bearnes, mainly based in the higher year groups. RH explained the Dip Sheets to governors. N&T govs attend staff meetings, this is something that could be introduced across the Academy. Any questions raised will be passed onto Nicky via the minutes to be answered at the next FGB meeting.	Q, what does High Needs Block mean? Q, amount for subsidising breakfast club seems high Q, is UIFSM compulsory and is it included and aware of in the school budget.
6	6.1	Moved to Part II.	
7	7.1	It was decided that for the next meeting, the last meeting of this Academic Year, we will have a temporary chair again, this will be CB. Then at that meeting it will be discussed for a chair and vice chair to be appointed from September 2016 for the next year. This will then be on a term of office of a year at a time.	
8	8.1	Staff election papers were distributed after last meeting, RH of Bearnes put her name forward, all in favour for RH to be appointed as staff governor. RH has forms to complete and return to clerk.	
9	9.1	CB will sort out card and gift for AS. All in favour . Johnny Garrigan, caretaker for Hennock, approached to replace AS as governor, he is happy to do this, all present in favour. Clerk to advise JG and send out appropriate governor forms etc.	
10	10.1	To be carried forward as ND absent for this part of the meeting	
11	11.1	ND produced an Academy update for governors and this was handed out at the beginning of the evening. ND explained the new Academy administration structure to those present before leaving the meeting.	

Nicky Dunford left the meeting at 6.35pm

Meeting Closed 8pm

These Minutes are a true record of the meeting

Signed: _____(Chair)

Date: _____

Next Meeting changed to Wednesday 6th July, 6pm at Bearnas School

CB logged that she would like meetings changed to not be on a Monday.