

Newton and Teign Federation Governing Body

Bearnes Voluntary Primary School
Henock Community Primary School

FGM 6

Date/Time: 6th July 2016 - 6pm to 8.00pm

Meeting Location: Bearnes Primary School

Attendees	Initials		Attendees	Initials	
Nicky Dunford	ND	Headteacher	Rebecca Humphreys	RH	Staff Governor (B)
Linette Avery	LA	Co-Opted Governor	Claire Kendall	CK	Parent Governor (H)
Anna Wilk	AW	Parent Governor (B)	Emma Oliver	EO	Co-Opted Governor
Claire Baker	CB	Parent Governor (B)	John Garrigan	JG	Co-Opted Governor

Apologies	Initials
Emma Oliver	EO
Claire Kendall	CK

In Attendance	Initials	Capacity
Sue Howard	SH	Clerk

Minutes to:
Governing Body
Apologies

Agenda

1 Welcome & Apologies		
2 Declaration of Business/pecuniary interests		
3 Minutes of previous meeting 25 th May 2016 Part I and II		
4 Matters Arising		
5 Update from Executive HT on School and Academy matters		
6 Review of terms of Office		
1	1.1	Welcome to all and new governor John Garrigan. Apologies received from CK and resignation received from EO. CB elected to be temporary chair for this evenings meeting, all in favour
2	2.1	No declarations of Business/Pecuniary Interest
3	3.1	Minutes of meeting FGB 25 th May 2016 Part I approved and signed by chair CB. Part II distributed to those present, one true copy for file approved and signed by chair CB. Clerk then retrieved all other copies to destroy.

4	4.1 4.2	ND included an update regarding the Inclusion Hub in her general update, item 5.1 Forms returned from John Garrigan, ID checked. Awaiting Rebecca Humphreys	
5	5.1	<p>ND prepared a detailed update for governors. This was distributed to all present at the meeting, ND ran through the various items and Questions were asked including:-</p> <ul style="list-style-type: none"> • JG asked what is the CIF – ND explained that now we are an Academy we have to bid for Capital Investment Funding (CIF) rather than the automatic amount previously given when we were maintained by the LA. • CB asked how the parent programme will work and who will do it - ND said that it is up to the teachers to introduce it to the parents and invite them in to discuss. <p>ND concerned about falling numbers at Hennock for the next Academic year, this is mainly due to large number in Year 6 leaving this term and only 4 coming in to Reception for Sept. Needs an open day in Autumn. ND is making governors aware of this, needs their support. ND explained about the recent KS2 SATS results at both schools. JG asked if ND will be relaying the results to parents and explaining/delivering it appropriately as he fears that parents will obviously be very disappointed and will want answers. ND said of course communication to parents is very important and top of her priority. Moved to Part II Back to Part I</p>	
6	6.1	Clerk updated the governors on their terms of office being reviewed, as all governors now end at the same time since converting to an Academy. Clerk reminded all governors to please at least log on to their new gmail account. She also reminded the governors about the 'get together' on the 12 th July with the Directors.	

Meeting Closed 7.55pm

These Minutes are a true record of the meeting

Signed: _____(Chair) Date: _____

Next Meeting Wednesday 28th September at Hennock School